

**Europass  
Curriculum Vitae**



**Personal information**

First name(s) / Surname(s) **BOGDAN, Anca Mădălina**  
 Address(es) Infratrii Street, No. 37, 200 487, Craiova, Romania  
 Telephone(s) Mobil: +4076645520  
 Fax(es) 040251598265  
 E-mail [ambogdan@yahoo.com](mailto:ambogdan@yahoo.com)

Nationality Romanian

Date of birth 16.03.1969

Gender Female

**Desired employment / Occupational field** **Associate professor Ph.D. Spiru Haret University, Faculty of Financial Management and Accounting Craiova**

**Work experience**

Dates **2007 – until now**

Occupation or position held Associate professor Ph.D.  
 Associate professor Ph.D (Ord. MECTS 1643/02.08. 2007), Ph. D in Accounting (No.4802 of 15.08.2005 Ord.MEC)

Main activities and responsibilities

- teaching the undergraduate course disciplines (first cycle Bologna): Accounting basis and procedures, Accounting and fiscal management, Accounting in public administration;
- lecture and seminar teaching master programs (Bologna second cycle): Accounting and Reporting specific to the public system, Creative accounting, Computerized accounting;
- New lectures proposed and introduced in 2009: Computerized accounting *and* Creative accounting (Bologna second cycle).
- Publishing as author and co-author of specialized works, university courses and guidance of practical work;
- Publication of articles in specialized magazines;
- Organizing and participating at international conferences;
- Guidance graduation papers and dissertation papers for bachelor and master programs
- mentoring dissertation thesis for the masters program;
- Member of the European Centre of Managerial Studies and Business Administration;
- monitoring grant type research projects and exploratory research projects;

	<ul style="list-style-type: none"> <li>■ coordination on quality assurance in higher education;</li> <li>■ coordination on activities regarding institutional assessment dossiers preparation;</li> <li>■ scientific research.</li> </ul>
Name and address of employer	Faculty of Financial Management Accounting Craiova, Brazda lui Novac St., No. 4
	Research and teaching activities Research and university education
Dates	<b>1997 – 2008</b>
Occupation or position held	Assistant professor Ph.D., Assistant lecturer, Junior teaching assistant
Main activities and responsibilities	<p>Teaching and seminars on subjects: Financial Audit, Internal Audit, Financial Control, Accounting basis and procedures, Accounting and fiscal management, Advanced Financial Accounting, Accounting of public institutions, International Accounting, Accounting for non-profit institutions, Companies accounting, Taxation.</p> <ul style="list-style-type: none"> <li>■ Scientific Secretary of the Faculty of Law;</li> <li>■ Member of the Board of the Faculty of Accounting and Finance University "Spiru Haret" Craiova.</li> <li>■ Publishing as author and co-author of specialized works, university courses and guidance for practical work;</li> <li>■ Publication of articles in specialized magazines;</li> <li>■ Organizing and participating at international conferences;</li> <li>■ Monitoring research projects and grant type exploratory research projects;</li> <li>■ Member of the European Centre of Managerial Studies and Business Administration;</li> <li>■ Scientific Research.</li> </ul>
Name and address of employer	Faculty of Financial Management Accounting Craiova, Brazda lui Novac St., No. 4
Type of business or sector	Research and teaching activities Research and university education
Dates	<b>1997 – 2008</b>
Occupation or position held	Economic director
Main activities and responsibilities	<p>Management and organization of the finance department – accounting, exercising preventive financial control , developing and implementing the overall system of recording the management of the company's property in compliance with the tax laws. Preparing trial balances, balance sheets quarterly and annual and monthly statements regarding the main economic and financial indicators.</p> <p>Analyzing and proposing solutions to increase the business profitability.</p>
Name and address of employer	S.C. GETRIX S.A., Craiova, st. V. Alecsandri, no. 15
Type of business or sector	Architecture, cadastre, topography and patrimony evaluation
<b>Education and training</b>	
Dates	<b>1999 - 2005</b>
Title of qualification awarded	Ph.D. in Economics
Principal subjects/occupational skills covered	Specialization Accounting / Field of Financial Audit
Name and type of organisation providing education and training	Academy of Economic Studies, Bucharest, Piata Romana, no. 6, District 1
Level in national or international classification	ISCED 8
Dates	<b>1996 - 2001</b>
Title of qualification awarded	Licensee - Law

Principal subjects/occupational skills covered	Specialization: Law
Name and type of organisation providing education and training	University of Craiova, Faculty of Law "Nicolae Titulescu"
Level in national or international classification	ISCED 6
Dates	<b>1995 – 1996</b>
Title of qualification awarded	Advanced Studies - Management Accountant and Audit
Principal subjects/occupational skills covered	Financial audit, internal audit, control and expertise, human resources management and enhanced accounting
Name and type of organisation providing education and training	University of Craiova Faculty of Economics Craiova, St. A.I. Cuza, no. 13
Level in national or international classification	ISCED 7
Dates	<b>1990-1995</b>
Title of qualification awarded	Licensee – Economics
Principal subjects/occupational skills covered	Accounting and Information Management Specialization
Name and type of organisation providing education and training	Faculty of Economics Craiova, St. A.I. Cuza, no. 13
Level in national or international classification	ISCED 6
Dates	<b>1983 – 1987</b>
Title of qualification awarded	Baccalaureate diploma
Principal subjects/occupational skills covered	Electrotechnical specialization
Name and type of organisation providing education and training	Balcescu Highschool, Craiova, St. Ioan Maiorescu, no. 2
Level in national or international classification	ISCED 5
Dates	<b>1975 – 1983</b>
Title of qualification awarded	Specialization violin-piano
Principal subjects/occupational skills covered	High School of Arts, Craiova, St. Tabaci, no. 2
Name and type of organisation providing education and training	
Level in national or international classification	ISCED 4

## Personal skills and competences

### Research and scientific activity (last 5 years):

- 4 specialized works, 3 academic books and 2 papers coordinated published in recognized by CNCSIS Romanian publishing houses, as author / co-author in the field of accounting, auditing and law;
- 14 articles published after a peer review process (double peer-reviewed) in internationally recognized specialized magazines (indexed in ISI Web of Science database international) and national (Classification Classification B + and B);
- 14 participări la conferințe naționale cu participare internațională;
- 2 CNCSIS grants, as a member of the research team, 3 Strategic Grants POS DRU as a team member, 1 international research project team; 4 contracts with the business environment, 3 as director and 4 as a member of the research team.

### Present research:

- Green Accounting;
- Creative Accounting.

### Professional and academic services:

- Member of Editorial Advisory Board of the journal "Journal of Applied Economic Sciences" magazine recognized by CNCSIS with the classification B + and indexed in international databases (Scopus, RePEc, CEEOL, EBSCO and IndexCopernicus) [http://www.cesmaa.eu/journal\\_of\\_applied\\_economic\\_science](http://www.cesmaa.eu/journal_of_applied_economic_science);
- Member of Editorial Board for Annals of Spiru Haret University, Economics Series, Faculty of Financial Management Accounting Craiova;
- ARACIS - expert evaluator in the Romanian Agency for Quality Assurance in Higher Education, [http://www.aracis.ro/uploads/287/registrul\\_de\\_evaluatori\\_pe\\_domenii.pdf](http://www.aracis.ro/uploads/287/registrul_de_evaluatori_pe_domenii.pdf), no. 784/2007.
- CECCAR - expert accountant in the Body of Expert Accountants and Authorized Accountants of Romania, card no. 21885A/2007.
- AGER - member of the General Association of Economists from Romania, card, 21054/2006.
- Courses at the end of which I obtained diplomas: "Introduction to Corporate Social Responsibility: Romania", organized by the World Bank Institute, from April 2 to April 20, 2003.
- Certificate of graduating Pedagogical and methodical courses issued by University of Craiova, no. 3826 of 14.04.2005;
- Certificate of language proficiency in French, no. 21 of 04.06.2007, issued by the University of Craiova, Faculty of Philology, Modern Language Centre Interlingua;
- Certificate of graduating the courses for Project Manager, G Series, no. 00136603 of 11.03.2011, Kaizen Consulting Training, Ministry of Labour, Family and Social Protection and Ministry of Education, Research and Innovation;
- Certified Trainer courses graduation, Series F, no. 0072197 11/03/2011 Institute of Human Resources Development, Ministry of Labour, Family and Equal Opportunities and the Ministry of Education, Research and Youth;
- External Evaluator Certificate ARACIS, no. 193 of 13.09.2011 issued by ARACIS.
- Certificate no. M6/81 from 30.09.2011, emitted by MECTS - UEFISCDI, Certificate for completing the academic management training module "Management of tertiary activities" within the strategic project "Improving University Management";
- Certificate no. M7/78 from 30.09.2011, emitted by MECTS - UEFISCDI, Certificate for completing the training module in university management "services and support for students" within the strategic project "Improving University Management";
- Certificate no. M5/57 from 14.10.2011, emitted by MECTS - UEFISCDI, Certificate for completing the academic management training module "Management of financial resources in higher education" within the strategic project "Improving University Management";
- Certificate of proficiency in English, no. 1305 of 13.02.2012 issued by the University of Craiova, Faculty of Philology, Modern Language Centre Interlingua;
- Certificate of participation in the training program IFR-ID technologies, no. 366 of 15.03.2012 issued by the Spiru Haret University Bucharest.

Mother tongue(s) Romanian  
Other language(s) English, French

Self-assessment  
European level (\*)

**Language**

**English language**

**French language**

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production		Written expressing	
B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user
B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user

(\*) Common European Framework of Reference for Languages

**Social skills and competences**

- Team spirit, the experience gained in activities in support of teaching and the teams set up to conduct research and evaluation design;
- Ability to adapt to multicultural environments, gained through experience international collaborations and university faculty;
- Ability to communicate, obtained and developed in a professional context in to teaching.

**Field of Competence**

Internal Audit, Financial Audit, Accounting Basis and Procedures, Accounting and Tax Management, Financial Accounting detailed, Public institutions accounting, Public Finance and Taxation, International Accounting, Creative Accounting, Computerized Accounting, Internal Control, Human resources management, Taxation, Human Rights, Financial Law.

**Organisational skills and competences**

Good experience teamwork and following graduation gained international training course "Introduction to Corporate Social Responsibility: Romania" organized by the World Bank Institute and participation in international grant team called "Alliance for the Promotion of Cross-Cultural Skills for Business Students" whose promoter was Department of Education in Washington, Directorate General for Education and Culture of the European Union.

**Computer use skills and competences**

Windows XP, MS Office (Word, Excel, Power Point), CIEL FINANCE MANAGER (containing modules Accounting Ciel, Ciel Property, Commercial Management Ciel, Ciel Payroll) and Ciel-audit and review, use type Blackboard eLearning system evaluation and training.  
Implementation Review and Ciel Ciel Audit and Finance Manager at Computerized Accounting laboratories.

**Technical skills and competences**

Implementation Review and Ciel Ciel Audit and Finance Manager at Computerized Accounting laboratories.

**Other skills and competences**

- Member of the organizing team of international conferences and workshops
- Member of Editorial Advisory Board of the journal "Journal of Applied Economic Sciences", Journal of Applied Economic Sciences, reviewed the classification CNCSIS B + and indexed in international databases (Scopus, RePEc, CEEOL, EBSCO and IndexCopernicus)
- Member of team coordination Spiru Haret University Annals, Series Economy

**Professional affiliations**

- ARACIS - expert evaluator in the Romanian Agency for Quality Assurance in Higher Education, [http://www.aracis.ro/uploads/287/registrul\\_de\\_evaluatori\\_pe\\_domenii.pdf](http://www.aracis.ro/uploads/287/registrul_de_evaluatori_pe_domenii.pdf), no. 784/2007.
- CECCAR - expert accountant in the Body of Expert Accountants and Licensed Accountants of Romania, card no. 21885A/2007.
- AGER - member of the General Association of Economists from Romania, identity card, 21054/2006.
- INFOREC - member of the Association for the Promotion on Economic Informatics Education
- CESMAA - Member of the European Centre of Managerial Studies in Business Administration
- Spiru Haret National Society for Education, Science and Culture, Member
- AUF Répertoire des chercheurs - Recherche avancée member of the international network of researchers l'Agence universitaire de la Francophonie - <http://www.chercheurs.auf.org>, item 836/2007
- Spiru Haret National Society for Education, Science and Culture, 2009

**Driving license**

category B