



**Curriculum vitae
Europass**



Informații personale

Nume / Prenume

Moise, Simona

Address(es)

No. 2 Brazda lui Novac Street, Craiova, Dolj County, 200463, Romania

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Simonamoise10@yahoo.com

Nationality (es)

Romanian

Professional experience

Period

June 2012- present

Occupation or position held

County Counselor (elected)

Main activities and responsibilities

Member of the scientific activities, education, health, culture, sports, religion and social protection committees

Dolj County Council representative within permanent committee –Equal opportunities of European Region Assembly

Activities of the office of county councillor / participation within public administration activities in Dolj

Name and address of the employer

County Council, in accordance with general interests of the community

DOLJ County Council

Type of business or sector

Administrative Palace, no 19 Unirii Street, Craiova
Public field

Period

September 2011- present

Occupation or position held

Parliamentary adviser

Main activities and responsibilities

Professional councillor

Name and address of the employer

Chamber of deputies of the Romanian Parliament, with headquarters in Bucharest, Parliament

Pallace

Type of business or sector

Public field

Period

April 2012-present

Occupation or position held

As Manager Grant „**Prosperity and security in rural areas in Dolj County**”

Main activities and responsibilities

Implementation activities regional project (County: Dolj)

Name and address of the employer

Law and Public Administration Faculty Craiova
No 4 Vasile Conta Street

Type of business or sector

Assistance, consultancy, support.

Period	September –December 2011
Occupation or position held	Consultant expert iwithin the project, „ CeResAR –Resources Center for Rural Businesses ”.
Main activities and responsibilities	Project code:POSDRU / 5.2 / 5/ S / 47934 Priority axis : 5 Promotion of the occupation active measures
Name and address of the employer	Promoting sustainability in rural areas of developing South-West, South, Bucharest-Ilfov, by implementing integrated local and active interventions with a focus on business development and increasing the quality of human resources.
Type of business or sector	Entreprenurial counseling, training courses, publishing Catalogul Formatorilor, transfer of good practices Association for Sustainable Development Slatina, Independence Avenue no 1 Assistance, counseling, support.
Period	June- July 2011
Occupation or position held	Consultant expert iwithin the project „ CeMPRES - Multimedia Center for promotion and Resources in Equal Opportunities ”
Main activities and responsibilities	Strategic projects implementation activities,multiregional and international; Elaboration of courses, profiling the target group, together with the project management team;
Name and address of the employer	Association for Sustainable Development Slatina, Independence Avenue no 1, Office 59
Type of business or sector	Assistance, counseling, support. Strategic projects implementation activities,multiregional and international;
Period	2011-2012
Occupation or position held	As Manager within the project „ Entrepreneurs in tourism ”, project co-financed from the European Social Fund through Operational Program Development of Human Development 2007-2013 , Contract: POSDRU 92/3/3.1/S/63567, total value of the project 3.241.031,64 lei
Main activities and responsibilities	Strategic projects implementation activities,multiregional and international (SouthWest Region, Central Region, South-West Region)
Name and address of the employer	Faculty of Financial Accounting Management, Craiova, no 4, Brazda lui Novac Street
Type of business or sector	Assistance, counseling, support
Period	October 2008 –present
Occupation or position held	Ph.D. Assistant Professor
Main activities and responsibilities	teaching courses to undergraduate (cycle I Bologna): Accounting bases, accounting for insurance companies, international accounting, bookkeeping for companies; lecture and seminar teaching of master programs (Bologna cycle II): corporate governance, financial management systems and internal controls; mentoring programs for master dissertation works; monitoring research projects and grant type exploratory research projects; research.
Name and address of the employer	Faculty of Financial Accounting Management, Craiova, no 4, Brazda lui Novac Street
Type of business or sector	Research and teaching activities Research and higher education
Period	October 2006 – october 2008
Occupation or position held	Ph.D. Assistant
Main activities and responsibilities	Teaching and seminars on subjects: Financial Audit, Internal Audit, Financial Control, Accounting basis and procedures, accounting and fiscal management, public institutions accounting, international accounting, accounting for nonprofit institutions, companies Accounting, Taxation.
Name and address of the employer	Faculty of Financial Accounting Management, Craiova, no 4, Brazda lui Novac Street
Type of business or sector	Research and teaching activities Research and higher education

Period	October 2003 –september 2007
Occupation or position held	Junior Assistant, Ph.D. Student, M's /Ph.D. Assistant
Main activities and responsibilities	Teaching and seminars on disciplines Financial Accounting siand Accounting basis.
Name and address of the employer	Universitatea de Pitesti, Faculty of Economical Sciences, Juridical and Administrative, Târgul din Vale, no. 1, Pitești
Type of business or sector	Research and teaching activities Research and higher education
Period	October 2004 –september 2005
Occupation or position held	Ph.D. Assistant
Main activities and responsibilities	Teaching activity, seminars and practical works at fiscal discipline.
Name and address of the employer	University of Craiova, Faculty of Economic Sciences (Drobeta Turnu-Severin branch),
Period	2006-2011
Occupation or position held	General Manager
Main activities and responsibilities	Counseling in european projects Counseling in management and accountancy
Name and address of the employer	INTERCLASS TRADE SRL Craiova, Str.Nanterre, nr.39
Type of business or sector	Counseling
Period	2005 – 2006
Occupation or position held	Marketing manager
Main activities and responsibilities	- Coordinates sales activity - Implementation of the marketing strategies
Name and address of the employer	Renault Dealer
Activity type or sector	Consultancy in marketing in automotive industry
Period	2001 – 2005
Occupation or position held	Accounting manager
Main activities and responsibilities	Coordination of economical-financial activities and of marketing
Name and address of the employer	KEMIRA TRADING/ ECOCAT OY, Multinational of holding type (having branches in 53 countries) finnish-german-italian, Craiova, Dolj
Type of business or sector	automotive industry
Period	July- september 2011
Qualification / obtained diploma	Course of Professional Competences Assesor Planning and organizing assessment, making its assessment, recording and reporting assessment results, development of assessment tools, information analysis and decision making on competence, internal verification process, evaluation
Name and type of the education institution	INTEREGO Association, Slatina
Period	April- october 2011

Qualification / obtained diploma	Course „Training program in international relations”, CA , Nr.2209/2012
Main studied disciplines / occupational skills	Law, International Economic Relations, International Relations (political, Protocol and ceremonial, Conflicts solving techniques, Security studies, regional studies (inter-discipline modules), Foreign policy of Romania
Name and type of the education institution /	Romanian Diplomatic Institute Ministry of Foreign Affairs
Period	September- December 2011
Qualification / obtained diploma	Course "Diplomacy and security", CA, Nr.2357/2012
Main studied disciplines / occupational skills	Human Rights in the security Diplomatic law concept, organization and functioning of the EEAS (European External Action Service) Diplomatic discourse analysis, information management in foreign missions, Information security, financial and economic security
Name and type of the education institution	Romanian Diplomatic Institute Ministry of Foreign Affairs ISCED 6
International classification level	
Period	May 2011
Qualification / obtained diploma	Project Manager from the perspective of durable development DEVELOPMENT COURSE IN THE FIELD OF DURABLE DEVELOPMENT Project Management in the context of durable development Occupational standard – manager project
Main studied disciplines / occupational skills	Sustainability of resource use DURABLE DEVELOPMENT IN THE CONTEXT OF UE 2020 STRATEGY Public policies in Romania Sectorial policy for environment
Name and type of the education institution	Ethics in projects management ActiveWatch-Agency for Press Monitoring (AMP)
International classification level	ISCED 6
Period	April 2011
Qualification / obtained diploma	Post graduate course in defence and national security „ Security and good governance ” Geo-politics and geo-strategy; Globalization and security; Contemporary military phenomenon ; ☒
Main studied disciplines / occupational skills	Non-military dimensions of security; NATO and EU ; Regions of strategic importance for Romania ; good governance and strategic leadership ; Specific problems of security for Romania; History of Holocaust
Name and type of the education institution	Carol I National defence College Academy of Advanced Military Studies
International classification level	ISCED 6
Period	August- Octombrie 2010
Qualification / obtained diploma	Project Manager; Series G Nr 00133423
Main studied disciplines / occupational skills	Specialization in: Risk management, utilization of management costs and operational resources for the project, Making procurement procedures for project planning and project milestones, project quality management, project communication management, interpersonal communication, team management, identifying needs integrated project management

Name and type of the education institution	Radu&Nistor IMOBILINVEST
International classification level	ISCED 4
Period	2002 - 2006
Qualification / obtained diploma	PhD in Economics Thesis title- Strategies to attract foreign investment in the automotive industry in Romania”
Main studied disciplines / occupational skills	Specialization Economic Sciences / Economic field
Name and type of the education institution	University of Craiova, A.I. Cuza street, no. 13
International classification level	ISCED 6
Period	2001 - 2003
Qualification / obtained diploma	Master – Business Administration
Main studied disciplines / occupational skills	Entities Management
Name and type of the education institution	University of Craiova A.I. Cuza street, no. 13
International classification level	ISCED 6
Period	1996-2001
Qualification / obtained diploma	Graduate - Economic Sciences
Main studied disciplines / occupational skills	Accounting and Management Specialization
Name and type of the education institution	University of Craiova A.I. Cuza street, no. 13
International classification level	ISCED 5
Period	2008-2012
Qualification / obtained diploma	Graduate– Juridical Sciences
Main studied disciplines / occupational skills	Law Specialization
Name and type of the education institution	Faculty of de Legal and Administrative Sciences Brasov
International classification level	ISCED 5
Period	2011
Qualification / obtained diploma	Certificate of participation in technology training program e-Learning, IFR- ID
Main studied disciplines / occupational skills	Use of e-learning Blackboard platform, Training regarding the quality of education FR-ID According to ARACIS standards
Name and type of the education institution	Spiru Haret University–Low frequency training department –ID, IT department

International classification level	ISCED 4																																																		
Period	October 1996 – January 1997																																																		
Qualification / obtained diploma	Graduation diploma																																																		
Main studied disciplines / occupational skills	Accounting; name of the course: „Companies accounting legislation”																																																		
Name and type of the education institution	Romanian Business School Chambers of Commerce and Industry Craiova Branch																																																		
International classification level	ISCED 4																																																		
Period	October 1998 –January 1999																																																		
Qualification / obtained diploma	Graduation diploma																																																		
Main studied disciplines / occupational skills	Marketing; name of the course „Marketing strategies for SME-s.”																																																		
Name and type of the education institution	Romanian Business School Chambers of Commerce and Industry Craiova Branch																																																		
International classification level	ISCED 4																																																		
Personal skills and competences																																																			
Mother language	Romanian																																																		
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Self-evaluation <i>European level (*)</i>	<table border="1"> <thead> <tr> <th colspan="4">Comprehension</th> <th colspan="4">Speaking</th> <th colspan="2">Writing</th> </tr> <tr> <th colspan="2">Listening</th> <th colspan="2">Reading</th> <th colspan="2">Conversation</th> <th colspan="2">Oral speech</th> <th colspan="2">Writing</th> </tr> </thead> <tbody> <tr> <td>C 2</td> <td>Experienced user</td> <td>C 2</td> <td>Experienced user</td> <td>C 2</td> <td>Experienced user</td> <td>C 2</td> <td>Experienced user</td> <td>C 2</td> <td>Experienced user</td> </tr> <tr> <td>C 1</td> <td>Experienced user</td> <td>C 2</td> <td>Experienced user</td> <td>B 2</td> <td>Experienced user</td> <td>B 2</td> <td>Experienced user</td> <td>B 2</td> <td>Experienced user</td> </tr> <tr> <td>C 1</td> <td>Experienced user</td> <td>C 2</td> <td>Experienced user</td> <td>B 2</td> <td>Experienced user</td> <td>B 2</td> <td>Experienced user</td> <td>B 2</td> <td>Experienced user</td> </tr> </tbody> </table>	Comprehension				Speaking				Writing		Listening		Reading		Conversation		Oral speech		Writing		C 2	Experienced user	C 2	Experienced user	C 2	Experienced user	C 2	Experienced user	C 2	Experienced user	C 1	Experienced user	C 2	Experienced user	B 2	Experienced user	B 2	Experienced user	B 2	Experienced user	C 1	Experienced user	C 2	Experienced user	B 2	Experienced user	B 2	Experienced user	B 2	Experienced user
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French language																																																			
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Social skills and competences	<p>(*) <u>Nivelul Cadrului European Comun de Referință Pentru Limbi Străine</u></p> <p>Psycho-pedagogical skills of communication, teamwork, both at institutional level and at the level of dialogue with other institutions, with expertise in economic and financial and university education. Team spirit: teamwork as a result of involvement in research projects, international European projects and research contracts with business, I got involved with responsibility and success in management and research activities implied by such projects . We have been a successful economic director at a multinational company for a period of five years, while we doubled turnover each year, due to trainings in a holding activating in 53 countries</p>																																																		

<p>Competence field</p>	<p>☒ Corporate governance, financial management systems and internal controls; Accounting Bases and Procedures, Accounting for non-profit institutions, public institutions accounting, international accounting, internal control, internal audit, financial audit., Accounting for insurance companies, accounting companies;</p>
<p>Organisational skills and competences</p>	<p>January 2005 – member of the organization committee of the National Conference „Systemic Reform of the Economical Academic system in Romania” , (meeting of the representatives of the economical sciences faculties in Romania in order to implement the Process of Bologna academic educational system in Romania).</p> <p>September 2004 – courses of harmonization of accounting to European Union rules at Genova, Milano and Torino, as economic manager of the multinational company „Metalkat Romania” S.A</p> <p>Mai 2004 – reprezentant al Universității din Pitești la Universitatea de Înalte Studii Economice din Katowitze, Polonia, pentru semnarea protocoalelor cu privire la schimbul de experiență între cadrele didactice și studenți masteranzi, implementarea Procesului de la Bologna în sistemul învățământului universitar din România.</p> <p>May 2004 – representative of the University of Pitești at the University of High Economical Studies from Katowitze, Poland, for signing the protocols regarding experience exchanges between professors and master students, implementation of the Process of Bologna in the academic system of Romania.</p> <p>October 1996 – October 2001 – psycho-pedagogy course at the University of Craiova</p>
<p>Skills and competences in using computers</p>	<p>Windows XP operating systems, MS Office (Word, Excel, Power Point), AUTOSOFT and CIEL, use of Blackboard eLearning type for assesment and training.</p>
<p>Technical skills and competences</p>	<p>Applied accounting.</p> <p>- November 2012 – Representative of Romania to the Plenary Assembly of European Regions</p> <p>- Member of the International Conferences organization committees and Workshops</p> <p>- Scientific referent of the magazine „Auxiliary for Management-Management .Decisional system-Craiova Ed. Arves, Craiova, 2009 -ISBN 978-606-518-077-2</p> <p>- Scientific referent of the work – “Modernizing tendencies of didactic strategies used in education system”(author-prof.Popescu Rodica)) Craiova, 2009, Ed. Arves- ISBN 978-606-518-048-6</p> <p>- Scientific referent of the work –“ Methodology of implementing internal audit. Conditions of functioning of corporate governance”- (author- prof.Popescu Rodica)Craiova, Ed. Arves-ISBN 978-606-518-012-3</p>
<p>Other skills and competences</p>	<p>Financial expert in IMPACT PROGRAM Intervention field D2.3., Operation O2.3.2., Economic-Energy sector, project name ”Research-Development Center in Aeolian stations and of Exploring Zonal Aeolian Potential”</p> <p>Financial expert in IMPACT PROGRAM project name „Research regarding predictive maintenance of the high voltage equipment through monitoring and diagnosis”</p> <p>MPMD-ECIT POS-CCE – D2.1 – O.1 - ENERGIE (7)</p> <p>Financial Expert, in POSCCE-A2-O2.1.1-2009-1 project name „Technologies for checking and constructive optimizing through structural analysis of the new or modernized engines and for predictive maintenance through operational analysis of those in exploitation” – acronym LMN_ASO</p>

PROFESSIONAL AFFILIATIONS	<ul style="list-style-type: none"> ■ CESMAA – Member of the European Centre of Managerial Studies in Business Administration ■ Spiru Haret National Society for Education, Science and Culture, Member
Driving license	B CATEGORY
Other information	References at request
Annexes	Selective list of published works